

Teignbridge District Council
Executive
8 April 2025
Part i

Update to Street Naming and Numbering Policy

Purpose of Report

To provide Members with updates to the Street Naming and Numbering Policy and recommend its adoption.

Recommendation(s)

The Committee RESOLVES to:

- (1) Adopt the updated Street Naming and Numbering Policy as set out in Appendix 1 to this report; and,
- (2) delegated authority be given to the Head of Development Management to approve future revisions of the policy in consultation with the Executive Member for Planning

Financial Implications

There are no financial implications arising from this report.

Martin Flitcroft
Director of Corporate
Email: martin.flitcroft@teignbridge.gov.uk

Legal Implications

There are no legal implications arising from this report.

Paul Woodhead
Head of Legal and Democratic Services (Monitoring Officer)
Email: paul.woodhead@teignbridge.gov.uk

Risk Assessment

Risks are set out in Section 4 of this report.

Ian Perry, Head of Development Management

Environmental/ Climate Change Implications

The Proposal relates to adoption of a policy only and has no material Climate

Change implications

Ian Perry, Head of Development Management

Report Author

Ian Perry, Head of Development Management
Email: ian.perry@teignbridge.gov.uk

Executive Member

Cllr Gary Taylor, Executive Member for Planning

Appendices

1. Street Naming and Numbering Policy (including change history)
2. Equalities Impact Assessment

Background Papers

1. [Agenda for Executive on 7th May 2024 - 10:00am - Teignbridge District Council](#)
2. [Agenda for Full Council on Monday, 22nd February 2021. 10:00am - Teignbridge District Council](#)
3. [Agenda for Full Council on Tuesday, 28th July 2020. 2:15pm - Teignbridge District Council](#)
4. [Local Government Association report – Responding to calls for public realm changes - June 2020](#)

1. Introduction/Background

The naming and numbering of streets and buildings is controlled under the Town Improvement Clauses Act 1847.

The prime objective in naming streets and numbering buildings is to facilitate easy identification of premises by the emergency services, postal and delivery services, and general visitors to the area.

Street Naming and Numbering is a joint service undertaken by Strata on behalf of Teignbridge, Exeter, and East Devon Councils. There are clear operational benefits to all three Authorities adopting a single, unified policy approach.

The Street Naming and Numbering (SNN) policy was adopted by Executive on 7th May 2024.

Links to the original Notice of Motion, LGA Advice notes and previous Executive agenda and minutes are contained in the Background Papers

2. Changes to the adopted Policy

As the policy is used by the three Councils there needs to be consistency across all three.

Following the publication of the LGA advice note and in response to issues that have arisen since adoption; there are a series of alterations proposed which are either changes,

additions or points of clarity. These alterations have already been approved by Exeter and East Devon.

The revised policy includes a total of 9 alterations to the policy adopted in 2024. The alterations are minor in nature and relate to:

- A. Obtaining the correct permissions for the use of fictional character or place names from literature or film. (Addition)
- B. Avoidance of the use of names of persons living or deceased. Where used written permission of the family or estate administrator required. (Change)
- C. Abbreviation or punctuation not to be used in property number of description. (Addition)
- D. Blocks of flats or offices are numbered consecutively not repeated floor by floor. (Addition)
- E. Blocks of flats allocated a street number with individual flat numbers therein. (Change)
- F. Conversion or sub-division to create flats will be numbered not described or lettered. (Clarification)
- G. If a property has a house number it is not permitted to replace the number with a name. (Addition)
- H. An official postal address will only be provided for self build plots when full or reserved matter planning approval has been received. (Addition)
- I. Barns added to those buildings not to be allocated an official postal address unless planning permission exists for residential or office use. (Addition)

3. Future Changes to the Policy

The Policy is shared between Exeter, East Devon and Teignbridge. To ensure there is an ability to make updates to the policy as required without delay it is requested that Authority be delegated to the Head of Development Management to agree to future changes in consultation with the Executive Member for Planning.

4. Implications, Risk Management and Climate Change Impact

There are no substantive risks arising from adopting the updated Policy. The adoption of the updated Policy will assist with better supporting requests from the community to rename or explain historic street names. The risk of adopting it is therefore negligible, as complaints are received very irregularly. The greater risk is that if the Policy is not adopted, we are left with

a Policy that could perform better against our Statutory Street Naming and Numbering duties and is out of sync with our partners, negating the benefits of joint working.

5. Alternative Options

There are no feasible alternative options.

6. Conclusion

Members are requested to adopt the updated Policy.